



APPLICATION FOR SITE ASSESSMENT MATCHING GRANT

(Please provide all requested information and be sure to sign and date the application.

Attach additional sheets if necessary. For answers to your questions, call 414/286-5642.)

1. PROPERTY TO BE ASSESSED

Street Address _____
City _____ Zip Code _____
Sq. Ft of Lot _____ Sq. Ft. of Buildings _____

2. APPLICANT INFORMATION

Applicant _____ FID or SSAN# _____
d.b.a. or Trade Name _____
Street Address _____
City _____ Zip Code _____
Mailing Address (if different) _____
City _____ Zip Code _____
Telephone _____ FAX _____ e-mail _____
Primary Contact _____ Title _____

Applicant's Role in Redevelopment:

- Property Owner Interested Buyer Other

Legal Status of Applicant:

- Sole Proprietorship Corporation Limited Liability Company (LLC)
 General Partnership S-Corporation Limited Liability Partnership (LLP)
 Limited Partnership Other

Is the applicant (its principals or related businesses) delinquent on taxes owed to the City of Milwaukee? _____

3. PROPERTY OWNER INFORMATION (if different than applicant)

Property Owner Name _____
Mailing Address _____
City _____ Zip Code _____
Telephone _____ FAX _____ e-mail _____
Primary Contact _____ Title _____

4. ACCESS TO SITE (please skip this question if applicant is property owner)

Has the owner provided you with permission to conduct environmental testing on this property?

_____ If yes, please indicate any time restrictions on this work _____

5. PROPOSED SITE ASSESSMENT

Briefly describe the scope of your proposed site assessment (for example, Phase II scope, description of risk assessment, RAP development, fees for DNR review)

Consultant you intend to use for assessment _____

Consultant contact person and phone _____

Total cost of proposed assessment _____

Funds requested from MEDC Site Assessment Matching Program _____ (Note: this amount should not exceed 50% of total site assessment cost or \$25,000- which ever is less) How do you intend to provide your share of Site Assessment costs? _____

6. PROPOSED REDEVELOPMENT PROJECT

Project Description (include the following: description of any land to be purchased; description of any demolition, new construction or renovation the project would involve; and any other matters needed to give a concise description of the project):

Estimated increase in jobs within two years? _____ Full-time _____ Part-time

Does the property proposed for redevelopment have any back taxes owed to the City of Milwaukee? _____ If so, please indicate how these will be addressed _____

Describe potential project implementation schedule, including environmental investigation, remediation and site development: _____

Estimated Redevelopment Cost: (costs such as environmental remediation may not be well defined at this point, however, please try to include an educated guess)

Environmental Site Assessment	\$ _____	
Site Acquisition	\$ _____	Acres _____
Environmental Remediation	\$ _____	
Demolition	\$ _____	
Geotechnical Site Preparation	\$ _____	
New Construction	\$ _____	Square Footage _____
Remodeling of Existing Structure	\$ _____	Square Footage _____
Equipment	\$ _____	
Furniture & Fixtures	\$ _____	
Working Capital	\$ _____	
Debt Refinancing	\$ _____	
Other (Specify)	\$ _____	
TOTAL COST	\$ _____	

Has financing been secured for this project? _____
 If yes, please indicate sources _____

7. ALL APPLICANTS SHOULD ANSWER THE FOLLOWING QUESTIONS

- Is any owner, member, stockholder; partner, officer or director of any previously mentioned entities, or any member of the immediate families of any such person, an employee of the City of Milwaukee OR MEDC? Yes No If yes, provide the name of the employee and relationship to the applicant: _____

- Will hazardous or toxic substances be used, produced or generated by the business?
 Yes No If yes, please identify the substance, describe the manner of its use, production or generation, and describe controls to prevent release thereof to the environment. _____

- Standard Industry Code {SIC Code} of proposed redevelopment: _____

- Does the business currently participate or anticipate participating in contracts with the City of Milwaukee, federal government, or any other governmental agency? Yes No If yes, please provide details: _____

I acknowledge being informed that MEDC will, upon request by a member of the public or in the course of reporting its activities to the public, disclose the names of firms receiving MEDC loans and grants, the amount of the MEDC loans and grants, state programs used, and the development (jobs created, tax base impact and total project investment). I have been assured by MEDC, and I understand, that other financial information provided by me in connection with this application or with a loan or grant from MEDC, if one is made (including, but not necessarily limited to, business financial statements, business operating statements, data on historical and projected future sales or other aspects of business performance, and business plans) will, to the extent permissible by law, and except for use in collection proceedings, if any, be treated as confidential. This will confirm that I have relied upon such assurances by MEDC in providing financial information to MEDC, and that, but for such assurances, such information would not be provided. I certify that the information contained in this application is, to the best of my knowledge, true and correct.

Signed: _____ Date: _____

Print or type Name: _____ Title: _____

Attest: _____ Title: _____ Date: _____

RETURN TO: Milwaukee Economic Development Corporation,
Site Assessment Matching Grant Program
Attn: Karen Dettmer
809 North Broadway, P.O. Box 324
Milwaukee, Wisconsin 53201

(414) 286-5642 (414) 286-5778(fax) kdettm@milwaukee.gov

REQUIRED INFORMATION CHECKLIST
ALL DOCUMENTS MUST BE SIGNED & DATED BY APPLICANT

BUSINESS DOCUMENTS INFORMATION

- Brief history of the applicant's business. Brief description of business, including a description of products made or sold, services offered, and description of business' market and competition.

PROJECT INFORMATION

- ASTM Phase I environmental investigation (includes information about past owners and uses of the property)
- Documentation of any underground storage tanks pulled, phase II work, or remediation that has been conducted since the Phase I was completed.
- Copies of 2 estimates or bids for proposed environmental assessment.

MEDC may request additional information including:

- Business Plan
- Offer to Purchase/Right of Entry
- A current balance sheet and a current operating statement (not over sixty days old).
- Balance sheet and profit & loss statement for previous three years.
- Current personal financial statement.

ATTACHMENT "A"

Terms and Conditions of MEDC Site Assessment Grant

1) Eligibility:

- a) Property to be tested must be located in the City of Milwaukee;
- b) Applicant must either own property to be tested or have accepted option or offer to purchase or other interest in the property which includes a right of entry to conduct testing or, in the case of certain tax delinquent properties, an inspection warrant has been granted to the City;
- c) Applicant provides a recently completed ASTM Phase I environmental site assessment for the property;
- d) The testing is preparatory to a planned reuse or redeveloped of the property; and
- e) Applicant must be current on all property taxes in the City of Milwaukee and free from building code violations.

2) Funding:

- a) Grant amount will be as specified in approval letter or one-half the cost actually incurred by applicant, whichever is less;
- b) Maximum grant amount is \$25,000;
- c) Grant must be approved prior to commencement of eligible activities and funding will be disbursed following completion of work and documentation of payments as a reimbursement of costs incurred by applicant;
- d) Competitive bids for covered services must be obtained from at least two licensed environmental consultants, or applicant may elect to use one of the city's pre-qualified consultants;
- e) Costs eligible for reimbursement include fees paid to environmental consultants and commodity service providers in connection with:
 - i) Phase II Environmental Assessment;
 - ii) Risk Assessment; and
 - iii) Remedial Action Alternative report;
- f) Costs incurred more than one year after the date of the approval letter will not be eligible for reimbursement;
- g) Reimbursement claims to MEDC must be made within one year of the approval letter. Extensions may be granted to complete needed documentation for reimbursement upon request; and
- h) The following costs are not eligible for reimbursement:
 - i) Legal fees;
 - ii) Application fees paid by applicant or related entities;
 - iii) Costs paid by others (e.g., the seller), unless provided otherwise in approval letter; and
 - iv) Costs that could be qualified for reimbursement under PECFA.

3) Reporting:

- a) Applicant to provide information to MEDC on results of all environmental testing and related work and to provide copies of any reports generated as a result of such work;
- b) Applicant to provide information to MEDC on the proposed reuse or redevelopment including investment and job creation and retention following completion of the project; and
- c) Applicant to provide documentation of costs incurred for eligible expenditures in sufficient detail to clearly justify reimbursement under the terms of this grant.

Jlg: 1/3/01
Rev: 3/9/01
6/5/01
8/30/01
5/17/03
2/13/07